1. Class attendance and participation policy:

Refer to Student Handbook

2. Course Readings/Materials:

(a) Books, E-books

Introduction to Programming Using Python, Y. Liang, Pearson (2013)

Python: The Ultimate Beginner’s Guide, Andrew Johansen (2016)

(b) Supplies needed (Python Programming Language, Desktop PCs, Internet Connection)

(c) URLs for Online Resources

• https://www.python.org

• www.tutorialspoint.com, https://github.com/python

3. Assignments, Assessment, and Evaluation

(a) Policy concerning homework

• 6 homework/assignment in a Semester

(b) Policy concerning make-up exams

• refer to student handbook

(c) Policy concerning late assignments/requirements

• late assignments will not be accepted

(d) Preliminary information on term papers or projects, with due dates

• late projects will be given equivalent deduction per hour

(e) List of assignments that will impact the final grade and % weight given each

• 3 assignments per term

4. Grading System

|  |  |
| --- | --- |
| Lecture Grade (67%) | |
| Performance Item/Criteria | % |
| Class Performance Item | 10% |
| Quizzes (All quizzes, prelim and pre-final exams) | 40% |
| Major Exams (i.e, Midterm and Final Exams) | 30% |
| Performance Innovative Task / Project | 20% |
| TOTAL | 100% |
| Laboratory Grade (33%) | |
| Performance Item/Criteria | % |
| Laboratory Exercises/Reports | 30% |
| Laboratory Major Exam | 40% |
| Hands-on Exercises | 30% |
| TOTAL | 100% |
| **Term/Periodic Grade = 67% Lecture Grade + 33% Laboratory Grade** | |

Criteria and Weights in computing the FINAL GRADE (FG)

(a) If the final exam coverage are all topics discussed from the beginning of the semester:

Final Grade (FG) = 1/3 MTG + 2/3 FTG;

MTG – Midterm Grade

FTG – Final term grade

(b) If the final exam coverage are all topics during the final term only

Final Grade (FG) = 1/2 MTG + 1/2 FTG

(Passing Percentage is 70%)

Ex. In a 10-item quiz, obtaining 7 points would be equivalent to a passing score.

5. Use of VLE in class to distribute course materials, to communicate and collaborate online, to post grades, to submit assignments, and to give you online quizzes and surveys.